

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Monday, April 12, 2010
Beck Municipal Building, Conference Room C
Minutes**

Members Present: Deputy Mayor Gregg Haddad (Chair), Chris Paulhus, Peter Kochenburger

Other Council Members Present: Meredith Lindsey

Staff Present: Maria Capriola, Assistant to Town Manager

The meeting was called to order at 6:35 p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 3/22/10 were moved by Paulhus, seconded by Kochenburger and approved unanimously without objections.

2. ETHICS CODE

The Committee continued its review of draft revisions to the Ethics Ordinance, as recommended by the Ethics Board on 1/7/10. Further items flagged and/or discussed:

- 25-7A – if advisory opinions are to be binding, they should be in writing. (Consensus)
- 25-7A & B – the appeal process for advisory opinions and complaints should be specified more clearly. The Committee has asked Ms. Capriola to research the Board's procedures and Connecticut General Statutes to clarify. (Flagged)
- 25-7B – Eliminate the sentence "the Board itself may also initiate such complaints." The Committee feels it would be more appropriate for an individual member of the Board to initiate a complaint as an individual; then the initiating Board member should recuse himself/herself from the complaint proceedings since the Board has alternate members available. (Consensus)
 - Have Town Attorney determine whether the Ethics Board has subpoena power per Connecticut General Statutes.
- 25-7E – An exemption for seasonal and/or nonregular employees could be added to the waiver provisions. (Consensus)
- 25-7E(1) – Eliminate the word "compelling" and replace the word "exceptional" with "unusual."
- 25-8 – rephrase words to ..."scrupulously avoid invading..." (Consensus)

The Committee will continue its discussion of the Code at its next meeting. Its goal is to bring the Code to the Council as a whole for discussion in late May.

3. & 4. OPEN AND TRANSPARENT GOVERNMENT POLICY & RULES OF PROCEDURE

The Committee did not have time to review these agenda items (tabled to a future meeting).

The meeting adjourned at 7:29 p.m.

Respectfully Submitted,
Maria E. Capriola, M.P.A.
Assistant to Town Manager